

MIDDLE BUCKS
INSTITUTE OF
TECHNOLOGY

SECTION: PROFESSIONAL EMPLOYEES
TITLE: ASSIGNMENT AND TRANSFER
ADOPTED: July 1, 1991
REVISED:

<p>1.Purpose</p> <p>2.Authority</p> <p>23 Pa. CSA 6301</p> <p>3.Delegation of Responsibility</p>	<p style="text-align: center;">409. ASSIGNMENT AND TRANSFER</p> <p>The assignment and transfer of professional and temporary professional employes within the school shall be in accordance with the instructional needs of the school and these established guidelines.</p> <p>The Executive Council shall approve the initial assignment of professional personnel at the time of employment and when such assignments involve a move to a position requiring a certificate other than that required for the employe's present position.</p> <p>Current school employes whose transfer from one position to another position within the school district results in a change in job classification must submit to the school a valid Act 151 clearance statement.</p> <p>The Director or a designee shall provide for a system consistent with the above of assignment or reassignment that includes voluntary transfers and in which:</p> <p>Vacancies shall be publicized to all appropriate employes.</p> <p>Before new employes are sought, requests for transfer to such positions will be considered.</p> <p>The wishes of an employe who voluntarily requests reassignment or transfer shall be honored to the extent that the transfer does not conflict with the instructional requirements and best interests of the school.</p> <p>Nothing in this policy shall prevent the reassignment of a professional staff member for good cause during the school year as determined by the Director.</p> <p>Negotiated collective bargaining agreements may supersede the provisions of this policy when they prescribe conditions enumerated in or affected by this policy.</p>
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School Code 511, 522, 1168, 1177	
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